

Bidder Health and Safety Checklist

ALL Bidders Must Return with Bid Documents to OU

Company Name _____ Contact Name and Phone _____

Provide a BRIEF description of the services to be performed at Oakland University: _____

All those performing services at OU, which are related to any of the health and safety topics in the chart below, must have 1 or more (depending on the topic) of the following:

- A. Full **knowledge and understanding** of the applicable standards, rules and regulations;
- B. A **written Compliance Program or documented procedures** (which can be presented by the successful bidder at the **Pre-Award Meeting** or **any time** during the project), that includes *at a minimum*: all regulatory/industry requirements of the associated standards; company-specific methods of compliance with the standards; recordkeeping forms; and training/competency requirements.
- C. Formal **Safety/Compliance Training Session(s)** *dedicated exclusively* to the topic, and provided to each of the employees who shall perform associated services on OU's campus.

Accordingly:

- For **each topic in the chart below that is applicable to your intended services at OU:**
 - Certify that you possess A, B and/or C by writing **“YES”** in the corresponding box(es) **OR**
 - Certify that it is sub-contractors who shall be performing the associated services by writing **“SUB”** in the corresponding box(es) *[successful bidder will then be provided a modified version of this form for distribution to its sub-contractors at the Pre-Award Meeting]* **OR**
 - Indicate that you do **not** possess A, B and/or C (and that subs shall *not* be performing the associated services) by writing **“NO”** in the corresponding box(es).
- For **each topic that is NOT applicable to your intended services, write “NA” in the corresp box(es).**
Leave No Blanks

Operation	A Knowledge and Understanding (Yes/NA/Sub/No)	B Written Compliance Procedures (Yes/NA/Sub/No)	C Formal Safety Compliance Training (Yes/NA/Sub/No)
Hazard Communic (MRTK)			
Confined Spaces			
Hot Work			
Personal Protective Equipment			
Aerial Work Platforms			
Compressed Gas Cylinders			
Lock-out/Tag-out			
Excavations			
Asbestos			
PCBs			
CFCs			
Transporting Haz Mtls - DOT			
Haz Waste Mgmt/Disposal			

Completion of this form is required of ALL bidding contractors, and is subject to review by OU's Office of Environmental Health and Safety (EH&S). Given any deficiencies, OU reserves the right to disqualify the bidder. The successful bidder is then responsible to ensure that all of its Sub-contractors receive, complete and return the “Sub-Contractor Health and Safety Checklist” (provided to the Contractor at the Pre-Award Meeting) to the OU Project Manager at least one week BEFORE its subs begin work on campus. OU may, at any time, delay/prohibit contractor OR sub-contractor's activities until/unless compliance with OU, federal, state, or local environmental, health or safety requirements can be demonstrated (on an ongoing basis) to the satisfaction of EH&S.

Oakland University - Sub-Contractor's Health & Safety Checklist

General Contractor must have ALL Sub-Contractors complete this Checklist and return completed Checklist(s) to OU Project Manager at least 7 days before sub-contractor work begins on Campus

Sub-Contractor Name _____ Contact Name/ Phone _____

General Contr Name _____ OU Project Mgr Name _____

Provide a BRIEF description of the services you will perform at Oakland University: _____

All those performing services at OU, which are related to any of the health and safety topics in the chart below, must have 1 or more (depending on the topic) of the following:

- A. Full **knowledge and understanding** of the applicable standards, rules and regulations;
- B. A **written Compliance Program or documented procedures** (which can be presented by the sub-contractor upon request at **any time**), that includes *at a minimum*: all regulatory/industry requirements of the associated standards; company-specific methods of compliance with the standards; recordkeeping forms; and training/competency requirements.
- C. Formal **Safety/Compliance Training Session(s)** *dedicated exclusively* to the topic, and provided to each of the employees who shall perform associated services on OU's campus.

Accordingly:

- For **each topic in the chart below that is applicable to your intended services at OU**:
 - Certify that you possess A, B and/or C by writing **"YES"** in the corresponding box(es) **OR**
 - IF you do **not** possess A, B and/or C write **"NO"** in the corresponding box(es).
- For **each topic that is NOT applicable to your intended services, write "NA" in the corresp box(es).**

LEAVE NO BLANKS

Operation	A Knowledge and Understanding (Yes/NA/No)	B Written Compliance Procedures (Yes/NA/No)	C Formal Safety Compliance Training (Yes/NA/No)
Hazard Communic (MRTK)			
Confined Spaces			
Hot Work			
Respirator (& other PPE) Usage			
Aerial Work Platforms			
Compressed Gas Cylinders			
Lock-out/Tag-out			
Excavations			
Asbestos			
PCBs			
CFCs			
Transporting Haz Mtls - DOT			
Haz Waste Mgmt/Disposal			

OU requires all of its construction bidders to complete a "Bidders' Health and Safety Checklist" as part of the bidding process.

Once a bidder has been selected, OU provides the successful bidder a "Sub-Contractors' Health and Safety Checklist" at the Pre-Award Meeting, and requires the contractor to submit a copy of it to any/all of its sub-contractors. The successful bidder must then return the Subcontractor Checklist(s) to the OU Project Manager at least 7 days before Sub-Contractor work begins on campus.

NOTE: OU may, at any time, delay/prohibit contractor OR sub-contractor's activities until/unless compliance with OU, federal, state, or local environmental, health or safety requirements can be demonstrated (on an ongoing basis) to the satisfaction of EH&S.